

THIRD NATIONAL SEISMIC CONFERENCE AND WORKSHOP ON BRIDGES AND HIGHWAYS

DoubleTree Hotel Columbia River Complex
Portland, Oregon
April 28 – May 1, 2002

Please type or print legibly

CONTACT NAME _____

TITLE _____

ORGANIZATION _____

ORGANIZATION'S NAME AS ON BOOTH SIGNAGE _____

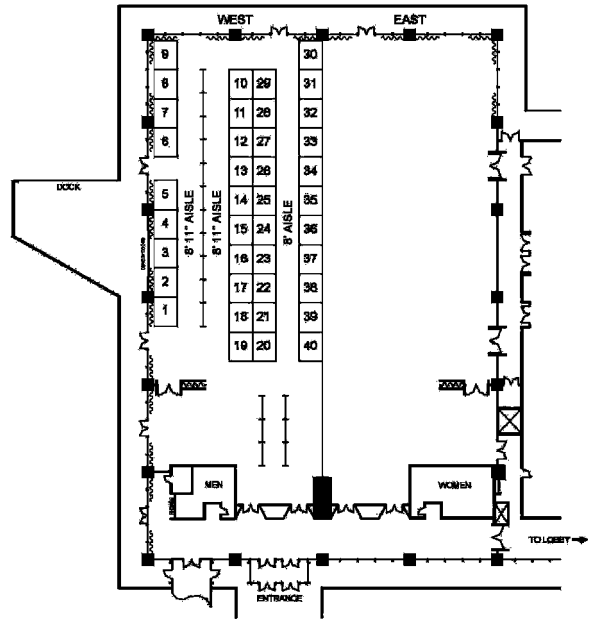
ADDRESS _____

CITY _____ STATE _____ ZIP _____

COUNTRY _____

TELEPHONE _____ FAX _____

EMAIL _____



Requested Booth #

First Choice _____ Second Choice _____ Third Choice _____

Additional Representatives' Badges (@ \$25 each):

Name _____ Name _____
Title _____ Title _____

(Please copy this form and submit with payment if additional badges are required)

EXHIBITOR REGISTRATION FEES

	Qty.		Price	=	Amount
Exhibit Booth	_____	X	\$800	=	_____
Additional Badges	_____	X	\$25	=	_____
Meal Ticket Sales	No. Tickets		Price		
Luncheon Tickets					
Monday, April 29, 2002	_____	X	\$40	=	_____
Tuesday, April 30, 2002	_____	X	\$40	=	_____
Banquet Tickets					
Tuesday, April 30, 2002	_____	X	\$50	=	_____
TOTAL \$					_____

The exhibit fee is \$800 for an 8' by 10-foot booth consisting of an 8' draped backdrop and 3' draped sides, one 6' draped table, two chairs, and one 7" x 44" exhibitor sign. Exhibit space will be assigned on a firstcome, first-served basis. Exhibitors also receive one full Conference Registration. Name badges for additional representatives are available at a cost of \$25 each.

Full payment is required with the submission of this form. Make checks payable to: **Third National Seismic Conference**. Exhibitor registration will not be processed without payment or government purchase order. Mail to: Third National Seismic Conference, c/o EWE ME and Company, 2545 SW Spring Garden Street, Suite 150, Portland, OR 97219.

1. ARRANGEMENTS OF EXHIBITS

Exhibits shall be so arranged as not to obstruct the general view nor hide the exhibits of others. Plans for specially-built displays not in accordance with the regulations should be submitted to the Conference Management before construction is ordered.

Backwalls: Regular and specially-built backwalls, including signs, may not exceed an overall height of eight feet, except in wall locations. The height for wall location may not exceed 12 feet. Low side dividers between booths should not exceed 36 inches in height. If a high divider between booths is desired, it should not exceed eight feet in height nor extend from the wall more than one-half of the depth of the space. All backwalls must be draped or finished in a manner acceptable to Conference Management as not detracting from the quality of the exhibition. **Booth Number:** A booth number must appear on all specially-built backwalls. No signs are allowed above the permissible backwall height. **Booth Location:** the management reserves the right to increase or decrease the size of exhibition or to move an exhibitor's booth location if Conference Management feels it is in the best interest of the exhibition.

2. FIRE SAFETY AND HEALTH

The exhibitor assumes all responsibility for compliance with local, city and state ordinances and regulations covering fire, safety and health. All exhibit equipment and materials will be reasonably located within the booth and protected by safety guards and devices where necessary. Only fireproof materials should be used in displays and the necessary fire precautions will be taken by the exhibitor.

3. LABOR

Rules and regulations for union labor are made by the local unions and these regulations may be changed at any time. Where union labor is required because of building or contractor requirements, it will be necessary for the exhibitor to comply with the regulations.

4. MOVING PICTURES, SOUND DEVICES AND LIGHTING

If moving pictures are used, the exhibitor agrees to comply with union requirements for the operation of the equipment. Sound movies will be permitted if tuned to conversational level and if not objectionable to neighboring exhibitors. If loud speaker or sound devices are used, they should be tuned to conversational level and must not be objectionable to neighboring exhibitors. The Conference Management reserves the right to restrict the use of glaring lights or objectionable lighting effects.

5. DELIVERY AND REMOVAL DURING CONFERENCE

Under no circumstances will the delivery or removal of any portion of an exhibit be permitted during the conference without permission first being secured in writing from Conference Management.

6. EXHIBITOR PERSONNEL AND OTHERS

Distribution of advertising matter and souvenirs must be confined to exhibitor's booth. Booths should be manned by technical specialists. They must be qualified to discuss engineering details of their products. The sponsor reserves the right to prohibit an exhibit or part of an exhibit which in their judgment may detract from the character of the exhibition. All booths must remain intact until the close of the conference. Canvassing in exhibit halls or distribution of advertising matter or souvenirs by representatives of non-exhibiting firms is strictly forbidden.

7. STORAGE

Wherever possible, crates and boxes will be stored under cover. If it is necessary for outside storage, the building management will endeavor to cover the packing boxes and crates with tarpaulin or other material. However, the Building Management, Conference Management and sponsors assume no responsibility for damage or loss of packing boxes or crates.

8. POWER

It is mutually understood and agreed that the building management shall use proper and reasonable care to have all power services installed in time for the opening of the show. Proper and reasonable care shall be taken to prevent the interruption of power services during the exhibition. However, neither building or conference management or sponsors shall be held responsible for late installation or interruption that may occur.

9. FOOD AND BEVERAGES

Exhibitor distribution of food and beverages for consumption in the building may only be made with the permission of the building management. Any food or refreshment distributed or consumed by the exhibitor shall, at the exhibitor's risk and expense, comply with all applicable federal, state and local sanitary and safety laws and regulations.

10. UNOCCUPIED SPACE

The sponsor reserves the right, should any rented exhibitor's space remain unoccupied on the opening day, or should any space be forfeited due to failure to make proper payment, to rent said space to any other exhibitor, or use said space in any other manner the sponsor feels necessary. This clause shall not be construed as affecting the obligation of the exhibitor to pay the full amount specified in his contract for space rental should the sponsor not resell the space. When space application is accepted and space is assigned, the exhibitor is liable for full payment.

11. LIABILITY

The Conference Management will employ reputable and competent guards and will take every precaution to safeguard the exhibitor's property. However, the Conference Management will not be liable for loss or damage to the property of the exhibitor or his representatives or employees from theft, fire accident or other causes. The Conference Management will not be liable for injury to the exhibitors or their employees or for the damage to property in their custody, owned or controlled by them which claims for damages, injuries, etc., may be incident to arise from, or be in any way connected with their use of occupation of display space, and the exhibitor shall indemnify and hold the Conference Management harmless against any such claim.

12. FULFILLMENT OF CONTRACT

In case the hall is damaged or destroyed by fire, the elements or by any other cause, or if circumstances shall make it impossible for the Conference Management to permit an exhibitor or exhibitors to occupy the space assigned during any part of the whole of the period covered, then during such circumstances, MCEER, the Research Foundation, FHWA, Oregon DOT, WASHDOT, and the hall Management will not be liable for the fulfillment of this contract as to the delivery of space and the exhibitor will be reimbursed a proportionate share of the space rental.

13. PAYMENT

Full payment of booth rental must accompany a completed Exhibitor's Registration Form. In the event that it becomes necessary for Conference Management to engage outside services for the collection of any outstanding payments, the exhibitor agrees to pay for all legal fees.

14. CANCELLATIONS

In the event that a contracted exhibitor wishes to cancel his allotted exhibit space, he must do so in a letter postmarked by April 1, 2002 to EWE ME and Company, in order to receive a 50 percent refund. No refunds will be given for cancellations after April 1, 2002. MCEER, the Research Foundation, FHWA, Oregon DOT, and WASHDOT assume no responsibility for having included the name of the defaulting exhibitor in the show catalog, brochures, news releases or other materials.

15. SHOW MANAGEMENT

The exhibition is sponsored by FHWA, Oregon DOT, WASHDOT, with conference management by MCEER (the Research Foundation, State University of New York), and coordination by its agents, EWE ME and Company whose main offices are at 2545 SW Spring Garden Street, Suite 150, Portland, OR 97219, and DWA Trade Show & Exposition Services whose main office is at 3720 NW Yeon Avenue, Portland, OR 97210. All matters not covered in these conditions are subject to the decision of the above organizations, and all exhibitors must abide by decisions made by these organizations.

Application for exhibit space indicates willingness to abide by all exhibit terms and conditions, as well as additional rules and regulations as Show Management deems necessary to the success of the event.